

Salisbury Elementary School
Parent School Support Committee
October 1, 2025
6:00 – 7:15

1. Call to Order – Doug at 6:05pm

2. Introductions –

Denise Zwicker (Acting Principal)
Angela Hoogendyk (Acting Vice-Principal)
Douglas Leblanc
Katie MacCallum (new member)
Kim Brown
Nathan O'Blenis
Melanie Williams
Shannon Reid (new member)
Michael Coffin (TEAMS)
Saabir Ahmed (TEAMS)
Alex Morton (DEC member – regrets)
Candance Hardy (regrets)
Lauren Molloy (regrets)

3. Approval of minutes from last meeting – May 20, 2025

- Approved by Nathan, Seconded by Kim.

4. Adoption of agenda

- Approved by Melanie, Seconded by Nathan.

5. Role and Responsibilities of PSSC

- Doug shared a PowerPoint presentation with all attendees to review the roles and responsibilities of the PSSC.
- Elections
 - Chairperson (Douglas Leblanc)
 - Vice-Chairperson (Melanie Williams)
 - Secretary (Michael Coffin)

6. School Report– Denise Zwicker

- School Improvement Planning – 4 district goals, our school sets goals based on these goals. To be reviewed in October 22nd meeting.

- Absenteeism – focus for this year. We will introduce our approach at the October meeting. Handout sent to families via website, mail and paper copy by October 10th.
- Good News Club – they would like to start up again this year. Based on feedback from last year, Denise shared the permission slip with the PSSC, and the group provided feedback and suggestions.

7. DEC representative – Alex Morton

- Absent with regrets – no report shared

8. Dates for future Meetings

- Oct 22nd 6pm-7pm
- Nov 26th
- Jan 28th
- Feb 25th
- Mar 25th
- April 29th
- May 27th

9. Budget – Ideas for spending of PSSC funds. – deferred to Oct 22nd

10. Adjourn – Melanie (7:19pm)